

ST. VRAIN LAKES METROPOLITAN DISTRICT NO. 1
RENTAL REQUEST FORM
info@stvrainlakesmed.live

Renting User Information:

Renting User Last Name: _____ Renting User First Name: _____

Phone: _____ E-mail Address: _____

Address: _____

Desired Rental (check all that apply)

THE COVE FACILITY RENTAL FEES				
		District Resident Rental Rate	Outside User Rental Rate ⁺	Deposit (Refundable)
	The Cove Party Room [±] (two-hour rental minimum Max no. of people: 75)	\$90.00/hour	\$135.00/hour	\$ 500.00
	The Cove Kids Room [±] (two-hour rental minimum Max no. of people: 25)	\$45.00/hour	\$68.00/hour	\$100.00
	Event Lawn/Patio [*]	\$45.00/hour	\$68.00/hour	\$ 100.00
	Exclusive Pool Party ^{*±} (Exclusive Pool access only available 8pm-9pm)	\$90.00/hour	\$135.00/hour	\$100.00
	Pool Party Permit (1 hour in Kids Room, 2 hours of non-exclusive Pool Access)	\$300.00	\$450.00	\$200.00
	Alcohol Fee (if alcohol is to be served at event)	\$25.00/hour		
	Event to be held outside of staffed hours	\$25.00/hour		
⁺ User must have valid Annual Pass to purchase or reserve rentals [±] User must cover Security Service costs if security is required for event [*] only available w/rental of the Cove Party Room or Kids Room				

Event Details:

Requested Date(s) of Event: _____

Hours of Event & Total Hours of Rental: _____

(NOTE: Your rental time must include the time you need for set up and clean up. The Cove is not available for rent on Thanksgiving, Christmas Eve, Christmas Day, or New Year's Day. The Pool is not available to rent on Memorial Day, 4th of July, or Labor Day)

Number of Guests: _____

Event Details continued:

Type of Event and Activities (for Example: private party with music, food and drinks):

Will Alcohol be Served? **YES** or **NO** (Circle one)

If yes:

Is Renting User over the age of 21? **YES** or **NO** (Circle one)

Will there be at least one adult chaperone present at all times for every ten (10) persons under 21 years old in attendance? **YES** or **NO** (Circle one)

Will use of the Kitchen be needed? **YES** or **NO** (Circle one)

If The Cove Event Lawn/Patio is requested, what is the intended use and activities for area? (Will tents, Bounce Houses, etc. be used, expected use of Fire Pits, expected use of outdoor grill, etc.):

Fees to be Collected

Rental Rate	\$
Alcohol Fee	\$
Non-Staffed Hours Fee	\$
Deposit	\$
Alcohol Fee (if applicable)	\$
TOTAL:	\$

NOTE: The fee calculation is an estimate. Additional fees or security deposits may be required subject to event type and Board discretion)

[To Be Completed by District Staff]

Date Received: _____

Received By: _____

Additional Comments on Rental Request:
