

DESIGN REVIEW REQUEST FORM

NAME OF

OWNER(S): _____

ADDRESS OF RESIDENCE: _____ HOME PHONE: _____

CELL PHONE: _____ E-MAIL: _____

Please indicate the type of improvement: (Mark with an X)

Landscaping Deck/Patio Slab Fencing Patio Cover Drive/Walk Addition Shed Painting Roofing

Other (please explain): _____

Please briefly describe improvement below: Sketches, drawings, plans, brochures, etc., should be attached to this form, as applicable:

DESCRIPTION OF PROPOSED WORK

Estimated Start Date: _____ Estimated Completion Date: _____

(After Approval by Committee)

Directions: The Applicant should refer to the following documents in filling out this Request Form:

- Amended and Restated Covenants, Conditions and Restrictions for Barefoot Lakes
- Residential Improvement Guidelines and Site Restrictions for Barefoot Lakes
- Landscape Design Guidelines

All these documents can be referenced on the District Website at www.stvrainmd.live under Governance Tab.

In submitting this Request Form the Owner/Applicant acknowledges that you understand and agree: (please initial)

1. _____ that approval by the Architectural Review Committee (the "ARC") shall in no way be construed as to pass judgment on the correctness of the location, structural design, suitability of water flow or drainage, location of utilities, or other qualities of the proposed change being reviewed.
2. _____ that approval by the ARC shall in no way be construed as to pass judgment on whether the proposed change being reviewed is in compliance with the applicable building and zoning codes of the Town of Firestone.
3. _____ that the ARC shall not make any investigation into title, ownership, easements, rights-of-way, or other rights appurtenant to property with respect to architectural or landscape requests.
4. _____ that approval of any particular plans and specifications or design shall not be construed as a waiver of the right of the ARC to disapprove such plans and specifications, or any elements or features thereof, in the event such plans are subsequently submitted for use in any other instance.
5. _____ that no work on the proposed change shall begin until written approval of the ARC has been received by me; that, if work is begun prior to approval, I may be required to return the property to its former condition at my own expense if this Request Form is disapproved wholly or in part; and I may be required to pay all legal expenses incurred.
6. _____ that there shall be no deviations from the plans, specifications, and location approved by the ARC without prior written consent of the ARC; any variation from the original Request Form must be resubmitted for approval.
7. _____ that I authorize members of the Committee or managing agent to enter upon my Property at times mutually agreed to in order to make one or more routine inspection(s).

NOTICE TO APPLICANTS AND REQUIREMENTS FOR ARCHITECTURAL DESIGN REVIEW:

1. To be considered by the ARC your Request Form must include detailed information describing the proposed change (typically, plans and specifications including sketches, photos, catalog illustrations, etc. showing the nature, kind, shape, color, dimensions, and materials). **Make certain your Request Form is complete.**
2. Homeowner or Contractor cannot take down SVLMD fencing for access to improvement site.
3. Homeowner or Contractor cannot drive across but can walk across SVLMD landscaped areas to access improvement site.
4. If you have any questions regarding the above, please contact the Community Management team at info@stvrainmd.live.
5. **All correspondence and reports by the District will be emailed to the applicant or available for pick-up.**

SUBMIT REQUEST FORM WITH A PLAN SET ILLUSTRATING THE FOLLOWING:

The applicant must submit a set of plans and specifications showing the nature, species, kind, shape, height, color, materials, and locations of the proposed landscaping or architectural alteration. All proposed structures should include either elevation drawing with dimensions and materials or “information cut sheets” from the manufacturer. It is especially important to include the location of the improvement in relation to the lot line and structure.

LANDSCAPE IMPROVEMENTS:

- Plans should be submitted to scale of 1 inch = 30 feet, minimum. **NOTE: The width of your lot must be included on this plan.**
- Plot Plan, Foundation Plan, Engineering Plan or Grading Plans can be used as a base for proposed Landscape Design
- Submittals are highly encouraged to depict the full yard showing the proposed Landscaping/Deck/Patio/Fence shown in context with the house, the property line, and adjacent neighbors.
- Please use the words “existing” or “proposed” so that the ARC knows what is already in place or what is proposed as new.
- All landscape design plans must include species and quantity of plants and meet the minimal requirements by rear lot width size.
- All Fence plans will require material, height and color/stain information and must comply with the fence guidelines including preservative treatment.
- All trees/shrubs must be located so that their mature spread/width/canopy does not encroach on neighboring properties.
- All paths, patios, rock beds, mulch beds will require specific material information include type of rock/stone/mulch and color.
- Pictures and additional product information is helpful in gaining immediate approval.
- Decorative walls and sitting walls require dimensions as well as material and color information.
- All privacy screens will require dimensions as well as material, color, and exact location details.
- All wood-built structures, including but not limited to, a trellis, deck, pergola will require wood species and stain color information for approval.

ARCHITECTURAL IMPROVEMENTS:

- Plans should be submitted to scale.
- Floor Plan, Foundation Plan, Engineering Plan or Exterior Elevations can be used as a base for proposed Architectural Improvements.
- Submittals are highly encouraged to depict the improvement in plan and elevation showing the proposed improvement in context with the house, the property line, and adjacent neighbors.
- Use the words “existing” or “proposed” so that the ARC knows what is already in place or what is proposed as new.
- All improvements will require, dimensions, material, and color information. Pictures and additional product information is helpful in gaining approval.

EXTERIOR PAINT IMPROVEMENTS:

- Color selections should be submitted to the ARC in the form of manufacturer’s paint chips. Digital copies will not be accepted.
- Explanation of where each color will be applied.
- Exterior photo(s) of the home in its current state along with exterior photos of the two adjacent homes on either side to avoid replication/duplication.
- Note: Photos from Google Earth/Maps will not be accepted as they may not represent the house with current colors.